



# Counseling Office

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## Williamsville South High School

Dr. Darren Brown-Hall  
Superintendent of Schools

Keith Boardman, Principal  
Patrick Lester, Asst. Principal & A.D.  
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Elizabeth Manley, School Counselor  
Kelly Peller, School Counselor  
Kevin VanDerMeid, School Counselor  
Terri Jacobs, School Counselor

I hereby authorize Williamsville South High School to release my transcript to colleges, employment agencies, scholarship organizations, etc. I am aware that all available scores from each date that I took a test listed below will show on the official high school transcript.<sup>1</sup>

SAT I Scores  
SAT II (Subject Test) Scores  
ACT Scores  
AP Scores (by exam)

- I agree to release my test scores** – scores will remain on the transcript permanently
- I do not agree to release my test scores** – it is my responsibility to have the scores sent directly from the testing agency to each college; scores will not show on transcript

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(student signature)

\_\_\_\_\_  
(parent signature)

NOTE: It is important to know that many colleges require standardized test scores<sup>2</sup>. If you do not wish to have your scores listed on the transcript, you will need to have them released by the testing organization each time you send a transcript. The testing organization will require a fee for every standardized test score sent. It is also important to know that many scholarships require standardized test scores and those scores cannot be sent directly from the testing organization, but must be on a transcript. The decision above remains in effect during the entire senior year and beyond.

<sup>1</sup> This release covers all standardized tests taken by the student (ACT, SAT, SAT II, AP) regardless of date taken. WSHS does not eliminate scores based on parent/guardian or student preference. Official scores are sent to WSHS by the testing agency and cannot be altered. In authorizing the release of scores, EVERY standardized test participated in will be listed on the transcript. If a student should take a standardized test after the requested transcript is sent to a college; the student has the responsibility of requesting the new scores be sent from the testing agency.

<sup>2</sup> It is the responsibility of the student to follow the score-reporting requirements of each college to which they apply. While a majority of the colleges will accept scores from an official transcript, a number of colleges will require the scores be sent directly from the testing organization. If a standardized test is taken after an application has been submitted the score will need to be sent by the testing agency.